

Board of Directors, Prudence Island Water District Minutes of Meeting June 14, 2014

Board Meeting Call to Order, 1:00 p.m. Present were Moderator pro tem Philip Brooks; Clerk Martha Fuller; Treasurer Ann Marie Lockwood; Board Member Bill Silvia. A quorum was present. Also present: Operations Manager Bob Marshall, Office Manager Donna Hammann.

Approve minutes for May 10, 2014. Ann Marie Lockwood moved, Bill Silvia seconded, to approve the minutes of May 10. Passed unanimously.

Review Treasurer's Report. Martha Fuller moved, Bill Silvia seconded, to approve the Treasurer's Report. Passed unanimously.

Approval of Accounts Payable. Martha Fuller moved, Ann Marie Lockwood seconded, to approve payment of Accounts Payable, except that Bills from Wright Pierce and East Coast Construction must be held until the bridge loan is approved. Passed unanimously.

Operations Manager Report. Submitted and brief review.

2013 Consumer Confidence Report. The District has been mailing this report to all residents. It has been determined that posting the report is sufficient for non-customers. Martha Fuller moved, Ann Marie Lockwood seconded, that the District mail the report only to customers, and post it for six months on the ferry, at the store, and at the Hope Brown Center. Passed unanimously.

QuickBooks hosting. Martha Fuller moved, Bill Silvia seconded, to approve the payment of \$250 to Mark Devine, CPA, for set-up and training services for grant accounting on QuickBooks and a monthly fee of \$39.95 ongoing. Passed unanimously.

Ross Ave./Narragansett water line. There are three properties receiving water at the rear of the structure; the service pipes are on private property. Customers may opt to keep the service where it is, but will then own those lines. Service from the Narragansett line would be preferable, especially considering the age of the current setup. Bill Silvia moved Martha Fuller seconded, that if these customers choose to move their service, the District will install curb stops and supply materials. The customer must pay for the installation, but the District would offer a no-interest loan if the customer wishes. Passed unanimously.

Bridge Loan. Deferred.

Performance Review Liaisons. Philip Brooks will be liaison for Will Capron, Alton Barrett, and Nate Bacon. Ann Marie Lockwood will be liaison for Donna Hammann.

June-July Board Objectives for Operations Manager. Ongoing tasks from May-June objectives list.

Adjourn. Martha Fuller moved to adjourn, Bill Silvia seconded. Passed unanimously.

Respectfully submitted, Martha Fuller, Clerk